

Parental Declaration Form for Early Education and Childcare Entitlements 2020

Part 1: Child Details																											
Childs Legal Surname:						Childs Legal Forename(s):																					
Name by which the child is known (if different from above):																											
Date of birth:						Male:						Female:															
First Language:						Ethnicity:																					
Address (where child is resident):																											
Postcode:																											
Documentary proof of name and date of birth seen (type) e.g. Birth Certificate, Passport:																											
Document recorded by (staff member):												Date Recorded:															
Two year old eligibility code (if applicable):												TYF866		-													
30 hour eligibility code (if applicable):																											
Part 2: Parent/Carer Details																											
Parent/carers 1									Parent/carers 2																		
Title:			Legal Surname:						Title:			Legal Surname:															
Legal forename(s):									Legal forename(s):																		
Same address as child?									Yes:		No:		Same address as child?									Yes:		No:			
If no please provide:									If no please provide:																		
Parental Responsibility?									Yes:		No:		Parental Responsibility?									Yes:		No:			
Relationship to child:									Relationship to child:																		
Date of birth:									Date of birth:																		
National Insurance Number:									National Insurance Number:																		
Part 3: Setting and Attendance																											
<p>You must complete this Declaration Form with each setting your child attends for their early education entitlement of 15 or 30 hours per week in order to ensure that funding is paid fairly between them.</p> <p>Your child can attend a maximum of two providers in a single day. You are permitted to stretch your funding entitlement as flexibly as you require, however you will need to speak to your chosen provider to discuss what they can offer. This means for example your funding can be stretched all year round (e.g. if entitled to 30 hours this could be stretched as 23.75 hours per week, 48 weeks of the year).</p>																											
Start date : / / End date: / / Parent/carers signed agreed end date _____																											
My child is attending the following settings:																											
Setting Name(s): (e.g. childminder, nursery, preschool, breakfast/after school/holiday club)			Please enter total number of non-payable funded hours attended per day for each setting							Total number of Universal hours per week*	Total number of Extended hours per week**	Weeks per year (e.g. 38, 48, 51)															
			Mon	Tue	Wed	Thu	Fri	Sat	Sun																		
A																											
B																											
C																											
Total daily funded hours claimed: (Do not exceed the maximum totals)			MAX 10	MAX 10	MAX 10	MAX 10	MAX 10	MAX 10	MAX 10	MAX 10	MAX 15	MAX 15															
<p>*Universal hours are any part of the first 15 hour of early education funding for all 3 and 4 year olds and eligible 2 year olds.</p> <p>**Extended hours are hours over and above the first 15 hours of Universal funding; the Extended hours are known as 30 hours and are available for working families of 3 and 4 year olds, a 30 hour eligibility code is required to claim extended funding.</p>																											

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Part 4: Early Years Pupil Premium (EYPP)

The Early Years Pupil Premium (EYPP) is an additional sum of money paid to childcare providers for eligible children aged 3 and 4. This funding will be used by the childcare provider to enhance the quality of their early years experience by improving the teaching, learning, facilities and resources, with the aim of enhancing your child's progress and development.

EYPP eligibility will be checked when parent/carer details are supplied on part 2 of this form and entered into the early years provider portal. For further information please speak to your childcare provider.

Tick ALL that apply:

1	Our total family income is below £16,190 and I am in receipt of benefits:	<input type="checkbox"/>	<input type="checkbox"/>
2	My child is adopted:	<input type="checkbox"/>	<input type="checkbox"/>
3	My child has left local authority care and is subject to a special guardianship order or a child arrangement order:	<input type="checkbox"/>	<input type="checkbox"/>

Providers please email earlyyearsfundingswindon.gov.uk if options 2 or 3 are ticked so eligibility can be checked as eligibility will not be picked up through the portal in these cases.

Part 5: Disability Access Funding (DAF)

Three and four year old children who are in receipt of child Disability Living Allowance and who are receiving funded early education hours are eligible for the Disability Access Fund (DAF).

Disability Access Fund is funding for early years providers to support children with disabilities and/or special educational needs. Disability Access Funding is to aid access to early year's provision by supporting providers in making reasonable adjustments to their settings.

DAF is paid to the early years setting as a fixed annual rate of £615 per eligible child. A new application is required each year.

Is your child eligible and in receipt of Disability Living Allowance (DLA)?	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	
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If you answered yes, please state your chosen provider below and provide them with a copy of your DLA award letter to enable them to make an online application in the provider portal.

Please note: if your child is splitting their funded entitlement across two or more providers, only one provider can receive the funding per year. Please nominate the main setting where the local authority should pay the DAF:

Setting Name:	Date specified:
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Part 6: Declaration

Read the following statement and confirm you agree by signing and dating below:

Declaration I (name) _____ confirm that the information I have provided above is accurate and true and consent to the Local Authority to using this as true and accurate data. I understand and agree to the conditions set out in this document and I authorise the provider named in this agreement to claim funding as agreed above on behalf of my child.

I understand that I must inform my provider if I intend to leave their setting and provide at least 4 consecutive weeks notice ensuring a clear end date is provided. Failure to do this may affect your ability to claim funding with another provider.

The General Data Protection Regulation and Data Protection Act 2018 require organisations, businesses and the government to keep your personal information secure and to only use it in accordance with the data protection principles.

I confirm upon signing this declaration that I have been shown and understand the terms in **Swindon Borough Council Early Years Privacy Notice - Families** and understand how my personal data will be stored and used.

Parent/Carer/Guardian with legal responsibility		Childcare Provider	
Signed:		Signed:	
Print Name:		Print Name:	
Date:	<input type="text"/> / <input type="text"/> / <input type="text"/>	Date:	<input type="text"/> / <input type="text"/> / <input type="text"/>